

High River Regional Airport Board - September 26, 2017

Date : Tuesday, September 26, 2017

Start time : 7:00 PM

Location : 309B Macleod Trail SW, High River, AB Room: LO4/O5

Minutes

PRESENT

Steff Stephansson, Director (for MD of Foothills) - President
Nico Meijer, Director (joint for MD of Foothills and Town of High River) - Secretary - Absent
Bill Zurawell, Director (for Town of High River) - Treasurer
Councillor Rick Percifield, Director (for MD of Foothills)
Councillor Michael Nychyk, Town of High River
Ralph Nelson, Director (for MD of Foothills) - Absent
Jamie Kinghorn, Director (for Town of High River) - Absent

STAFF

Ryan Payne, MD of Foothills
Jennifer Hogan, Recording Secretary

PUBLIC

Mr. Aaron Lair, #187 Foothills R.C.A.C
Ms. Candie Coffey
Mr. Brian Gash

CALL TO ORDER

The Chairman called the September 26, 2017 Regular Meeting of the High River Regional Airport Board to order at 7:01 p.m. Quorum was met.

Adoption Of Agenda

Resolution #AB20170926.1001

Moved By: Rick Percifield Second By: Bill Zurawell

THAT the Board adopt the agenda for the Regular Meeting of the High River Regional Airport Board on September 26, 2017 as presented.

Carried

Jodi Dawson, Manager of Economic Development

Jodi Dawson, Manager of Economic Development will be present to discuss how to increase awareness of the airport.

187 Foothills Squadron Report

The 187 Foothills Squadron liaison will present the following for the Board to consider:

1. Airport support – expectations around recording of aircraft call signs and flag maintenance?

- The Board noted that they would like them to do a walk about to

monitor the parking and report on a weekly basis.

- The flags are not in good condition and the Board is asking for the squadron to watch the state of the flags for replacement.
- The squadron requested a walk through on what areas need to be covered and what needs to be done.

2. Signage

- Would it be possible to add a 187 Foothills RCACS sign at the airport entrance for community awareness?
- The Board agreed to a sign on one of the stands at the airport entrance.

3. Fundraising Gala Event

- October 14th in High River at the Highwood Memorial Centre to raise money to send the kids to Vancouver

Minutes Approval

Resolution #AB20170926.1002

Moved By: Bill Zurawell Second By: Rick Percifield

THAT the Board adopt the Regular Meeting of the High River Regional Airport Board Minutes for August 15, 2017 as presented

Carried

Treasury Monthly Report Summary

To provide the Committee with an update and summary on the financial statements for the High River Regional Airport.

- It was noted that the Board has not received the invoice for the drainage and grading.
- Ryan Payne mentioned that the additional costs related to the survey work will be covered by the Town and the MD.

Resolution #AB20170926.1003

Moved By: Bill Zurawell Second By: Michael Nychyk

THAT the Board accept the update and summary on the financial statements for the High River Regional Airport as information.

Carried

General Updates

To provide an update on the new lot applications, lot transfers, and any other changes at the airport.

- There have not been any new lot applications.
- The Board discussed the development application for Lot C20.
- The Board was in agreement that a business plan is needed to further consider the application.

Parking Report

To discuss the status of the following items:

- Invoices for parking rates
- Discussion regarding certain planes being moved out of the way in order to facilitate snow removal.

August 15, 2017 Action List

To review and discuss the action list and update accordingly.

**Lot C20
Development
Proposal**

To discuss Lot C20 development proposal.

Next Meeting

The next regular meeting of the High River Regional Airport Board is scheduled for Tuesday, October 24, 2017. The Board agreed to start the November meeting at 6:00 p.m. to allow for time to discuss the budget for 2018.

Adjournment

Resolution #AB20170926.1004

Moved By: Councillor Michael Nychyk Second By: Steff Steffansson

THAT the Board adjourn the Regular Meeting of the High River Regional Airport Board for September 26, 2017 at 8:52 p.m.

Carried

Chairman